



CONEJO VALLEY UNIFIED SCHOOL DISTRICT
Conejo Valley High School (CVUSD Board Room)
1402 E. Janss Road, Thousand Oaks, CA 91362

BOARD OF EDUCATION REGULAR BOARD MEETING
Wednesday, November 15, 2023

MINUTES

1. CLOSED SESSION

A. Comments – Public

President Gill announced that there were no public comment requests submitted, and the Board convened into Closed Session at 5:30 p.m. where the following items were discussed:

B. Conference with Real Property Negotiators, Pursuant to Government Code §54956.8. The agency negotiator is Dr. Victor P. Hayek, Deputy Superintendent. The discussion item is price and terms of payment regarding 2000 La Granada Dr., Thousand Oaks, California 91362. Negotiating Parties: Conejo Valley Unified School District; MATES Charter School

C. Conference with Real Property Negotiators, Pursuant to Government Code § 54956.8. The agency negotiator is Dr. Victor P. Hayek, Deputy Superintendent. The discussion item is price and terms of payment regarding 1335 Calle Bouganvilla Thousand Oaks, California 91360. Negotiating Parties: Conejo Valley Unified School District; BRIDGES Charter School

Closed Session ended at 5:55 p.m.

2. OPEN SESSION

A. Call the Meeting to Order

Call to Order: President Gill called the meeting to order at 6:00 p.m.

Board Members present: Board President Lauren Gill, Board Vice President Cindy Goldberg, Board Clerk Lisa Powell, Board Trustees Karen Sylvester and Bill Gorbach, and Student Board Trustee Naima Kahl.

Administration present: Dr. Mark McLaughlin, Superintendent; Dr. Victor Hayek, Deputy Superintendent, Business Services; Shauna Ashmore, Assistant Superintendent, Human Resources; Kenneth Loo, Assistant Superintendent, Instructional Services; and Dr. Shanna M. Egans, Assistant Superintendent, Student Services.

B. Pledge of Allegiance

C. Announcements from Closed Session and Open Session Procedures

President Gill announced that the following items were discussed in Closed Session:

B. Conference with Real Property Negotiators, Pursuant to Government Code §54956.8. The agency negotiator is Dr. Victor P. Hayek, Deputy Superintendent. The discussion item is price and terms of payment regarding 2000 La Granada Dr., Thousand Oaks, California 91362. Negotiating Parties: Conejo Valley Unified School District; MATES Charter School

There was no Board action on this agenda item.

C. Conference with Real Property Negotiators, Pursuant to Government Code § 54956.8. The agency negotiator is Dr. Victor P. Hayek, Deputy Superintendent. The discussion item is price and terms of payment regarding 1335 Calle Bouganvilla Thousand Oaks, California 91360. Negotiating Parties: Conejo Valley Unified School District; BRIDGES Charter School

There was no Board action on this agenda item.

D. Approval of the Agenda

Trustee Goldberg made the motion to approve the agenda as amended, pulling Consent Agenda items 4V and 4W for a separate vote, seconded by Trustee Powell. **Motion carried: 5-0, with a preferential “yes” vote from Trustee Kahl.**

E. Parent Organization Report – District Advisory Council (DAC)

DAC Chairperson Lee Ann Holland provided an update on DAC’s three new priorities for this school year, DAC and Super DAC meeting highlights and presentations, updates on the Super DAC newsletter, and topics for the upcoming DAC meeting.

F. Comments – Public

President Gill announced that there were nine (9) public comment requests submitted, and each speaker received three (3) minutes to speak.

G. Comments - Board of Education

Board members provided comments.

H. Comments – Superintendent

Dr. McLaughlin provided comments.

3. ACTION ITEMS – GENERAL

A. Business Services - Approval of Resolution #23/24-15: Authorizing the District to Apply for Grant Funds from the California Schools Healthy Air, Plumbing, and Efficiency Program

Trustee Gorbach made the motion to approve, seconded by Trustee Goldberg. Dr. Hayek clarified that this resolution must first be approved by the Board for the district to apply for grant funds for facility updates. There was no discussion on this agenda item. **Motion carried: 5-0, with a preferential “yes” vote from Trustee Kahl.**

B. Board of Education - Discussion and Approval of Letter on the City of Thousand Oaks Crossing Guard Program

Trustee Goldberg made the motion to approve, seconded by Trustee Gorback. The Board discussed revisions to the letter and reached consensus for President Gill to finalize the letter with the requested revisions.

Trustee Goldberg revised her motion to approve the letter as amended, seconded by Trustee Gorback. Motion carried: 5-0, with a preferential "yes" vote from Trustee Kahl.

4. ACTION ITEMS – CONSENT

President Gill stated that the Board would start the approval of the Consent Agenda by addressing pulled agenda items 4V and 4W.

V. Business Services – MEASURE I - Award of Contract – Security Cameras – District Wide

Trustee Sylvester made the motion to approve, seconded by Trustee Powell. Dr. Hayek responded to a Board member's question regarding details on the three alternates added onto the bid for this project, and whether the schools not mentioned in the alternates would be receiving security cameras. **Motion carried: 5-0, with a preferential "yes" vote from Trustee Kahl.**

W. Business Services - Approval of Grant Agreement for the CalSHAPE Program with California Energy Commission

Trustee Powell made the motion to approve, seconded by Trustee Goldberg. Dr. Hayek responded to a Board member's questions regarding the grant participation agreement and approval process and vendor pricing and selection. **Motion carried: 5-0, with a preferential "yes" vote from Trustee Kahl.**

Trustee Gorback made the motion to approve the remainder of the Consent Agenda as amended, seconded by Trustee Powell. There was no Board discussion on this agenda item. **Motion carried: 5-0, with a preferential "yes" vote from Trustee Kahl.**

CONSENT AGENDA ITEMS:

A. Board of Education – Approval of Minutes

B. Board of Education – Approval of Amendments to Board Bylaw 9324 – Minutes and Recordings

C. Board of Education – Approval of New Contract for Video Streaming and Archival Services – Granicus

D. Human Resources – Personnel Assignment Orders

E. Human Resources – Approval of School Social Work Agreement Between the Conejo Valley Unified School District and the University of Southern California

F. Human Resources – Approval of Amendments to Board Policy 4117.3 – Personnel Reduction

G. Human Resources – Receipt of the 2023-2024 Proposal for Successor Collective Bargaining Negotiations Submitted by the Conejo Valley Unified School District and the Conejo Valley Pupil Personnel Association

H. Instructional Services – Approval of Contracts Under \$5,000

I. Instructional Services - Approval of Renewal Contract - Anatomage, Inc. - TOH

J. Instructional Services - Approval to Renew Current High School World Language French Instructional Materials with Houghton Mifflin Harcourt (HMH)

K. Instructional Services - Approval to Renew Current Elementary Go Math Instructional Materials with Houghton Mifflin Harcourt (HMH)

L. Student Services - New Contract for Residential Treatment Center Placement for Student #14-23/24

M. Student Services - Approval of New Contract with Texthelp, Inc.

N. Student Services - Approval of Renewal SELPA Master Contract with APA Speech Therapy, Inc.

O. Business Services - Ratification of Workers' Compensation Claims (under \$50,000)

P. Business Services - Ratification of Warrants - October 2023

Q. Business Services - Acceptance of Donations/Gifts

R. Business Services - Approval of Transfer of Funds - October 2023

S. Business Services - MEASURE I - Notices of Completion

T. Business Services – MEASURE I - Award of Contract – New Fire Alarm – Aspen Elementary School

U. Business Services – MEASURE I - Award of Contract – New Fire Alarm – Cypress Elementary School

X. Business Services - Ratification of the Apple Direct Customer Agreement

Y. Business Services - Approval of Child Care Contracts

Z. Business Services - Disposal of Surplus and Obsolete Equipment

AA. Business Services - Approval of Purchase Order Report (POs exceeding \$5,000)

BB. Business Services - Ratification of Purchase Order Report (POs under \$5,000)

CC. Business Services - Approval of Facilities Use Improvement, Storage, and Maintenance Agreements

DD. Business Services - Annual and Five Year Report of Developer Fees as Required by SB 1693

5. INFORMATION/DISCUSSION ITEMS – GENERAL

A. Instructional Services – Presentation: Formative Data and Student Software in CVUSD

Dr. Jayna Suter presented information on Student Software and Formative Data, including formative assessment and data collection, software to support formative practices, including usage information, grade spans and types of data; examples of diagnostic assessments, and overall software costs for the 2023-2024 school year. Dr. Suter responded to questions from Board members regarding cost prioritization for programs that are temporarily funded, feedback metrics for students using the programs, data inclusion in site School Plans for Student Achievement (SPSA), effects of student data assessments on student growth in meeting standards, the effects of gamification and leaderboards on student competitiveness, positive impact on teachers using the software, grade spans for benchmark assessments through Mastery Connect, learning strategies versus assessment, program compatibility with Universal Design for Learning (UDL), and program support for teachers and staff.

B. Board of Education – CSBA Delegate Assembly Nominations

Dr. McLaughlin provided information on the CSBA Delegate Assembly nomination process. President Gill responded to a Board member’s question regarding the role of the CSBA Delegate Assembly and how an interested trustee would become involved.

C. Business Services – Approval of Amendments to Board Policy and Administrative Regulation 1330 – Use of School Facilities

Dr. Hayek provided background on the language amendments specified by Gamut related to charges for facility use by religious groups and as polling places. Dr. Hayek responded to a Board member’s question regarding the impact on schools used as polling places and security measures put in place to prevent voters from entering the campuses.

D. Business Services – Approval of Amendments to Administrative Regulation 3311 – Bids

Dr. Hayek provided background on the language amendments specified by Gamut related to changes on alternative bidding processes. Dr. Hayek responded to a Board member’s question regarding the lease-leaseback process.

E. Business Services – Approval of Amendments to Administrative Regulation 3311.3 – Design-Build Contracts

Dr. Hayek stated that the Gamut language amendments were similar to those amendments discussed during the previous agenda item.

F. Business Services – Approval of Amendments to Board Policy and Administrative Regulation 3551 – Food Service Operations/Cafeteria Fund

Dr. Hayek provided background on the language amendments specified by Gamut related to guidance changes to regulations on cash reserves, the prioritization of purchasing product from US vendors unless the products are deemed inferior, and other language regarding food service operations. Dr. Hayek responded to questions from Board members regarding the requirement to cut the maximum amount of edible, donatable food and the inclusion of students in food waste reduction measures.

G. Business Services – Approval of Amendments to Board Policy 3312 – Contracts

Dr. Hayek provided background on the legal verbiage updates specified by Gamut related to conflicts of interest for campaign contributions.

H. Business Services – Approval of Resolution #24/24-16: Authorizing the Issuance of CVUSD Election of 2014 General Obligation Bonds, Series E, and Actions Related Thereto (Final Bond Issuance for Measure I)

Dr. Hayek provided information on the issuance process for the final issuance of bonds for Measure I and responded to questions from Board members regarding interest in issuing tax exempt bonds and risk factors connected to earthquakes and fires.

6. ADJOURNMENT

A. Future Board Topics / Activities

Board members added the following topics for discussion at a future Board meeting:

- Presentation on Madrona Elementary’s STEAM Activities
- Update on Hatching Results Professional Development – Dr. McLaughlin will reach out to District Counselors to see if updates are available to bring forward.

B. Adjournment

President Gill adjourned the Open Session at 8:36 p.m. The next regularly scheduled Board meeting will be Wednesday, December 13, 2023, 5:00 p.m. Closed Session; 6:00 p.m. Open Session, at Conejo Valley High School in the CVUSD Board Room, 1402 E. Janss Road, Thousand Oaks.

December 13, 2023

Date



Board Clerk

December 13, 2023

Date



Superintendent

Please note that all regular CVUSD Board Meetings are recorded for public viewing, are considered matters of Public Record, and are housed on the CVUSD website in perpetuity. The video recording of this Board Meeting can be viewed on the CVUSD website on the Board of Education page under *Board Meeting Videos – Watch Meetings Live* at the following link:

<https://www.conejousd.org/domain/122>